



BoEE Quarterly Newsletter – November 2019



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Did you know. . . ?

- You may apply to renew your license **one year in advance** of the expiration date without losing any time on your new license.
- You may use one completed Individualized Professional Development Plan for **one renewal credit** per renewal cycle.
- You may obtain a certificate from an Iowa college showing renewal credits earned for serving as a cooperating teacher for practicum students and student teachers for up to **two credits** per renewal cycle.
- You may earn up to one credit for each microexternship completed. [Click here to view the micro-externship renewal credit form.](#)
- You will use our [new online system](#) to apply for a new license or to renew your license, and we even accept clear pictures of transcripts taken from a smartphone.

Preservice Substitute Authorization



We have created a new preservice substitute authorization for teacher preparation candidates. This cannot be used for practicum or student teaching requirements.

- Applicants need to be a junior or senior in an Iowa teacher preparation program
- Applicants need to be at least 21 years of age
- Applicants need to be recommended by their Iowa program
- Applicants will apply through our online system

Hiring December Graduates

School districts may have openings or substitute positions available now or next semester.

- December graduates may teach or substitute teach once their Iowa initial license has been issued. Each college has a different timeline for sending recommendations for licensure ranging from mid-December to mid-January.
- If you are offering a new graduate a position, and they have all requirements met except for the required assessments, they may apply for a temporary initial license. The district will also need to show that there was a diligent search.
- New graduates may substitute teach right away if they hold the new preservice substitute authorization.

Helpful Hints for School Administrators

[Bookmark this link](#) for important information about Iowa license types, BEDS information, ethics presentations, and other important information for school administrators and HR directors. Guidance about [work experience coordinators](#) can also be found on this document.

Happy Holidays: Legal Considerations



Public school officials need to be especially conscious at this time of year that not all holidays are celebrated by all students and families. The [Iowa Department of Education](#) has created a quick (not meant to be exhaustive) checklist of what public school officials are prohibited from doing and what they are permitted to do.

New Location

The Iowa Board of Educational Examiners has moved to a new location. The updated address is: 701 E. Court Avenue, Suite A, Des Moines, Iowa 50309.

Ethical Issues – Social Media

Before you...



THINK!!

T = is it True?
H = is it Helpful?
I = is it Inspiring?
N = is it Nice?
K = is it Kind?

Social media continues to cause issues for both educators and students. As educators, we must refrain from any activities that may reduce our effectiveness in the classroom. Before posting, liking, or retweeting online, use this checklist on the left as a guide to determine the nature of the content or comment. This is a helpful tool for students as well.

Educators should also evaluate the risks involved with the following activities:

- Accepting friend requests from students
- Posting grievances about the school/district
- Complaining about a difficult day
- Liking or retweeting controversial posts

There is no such thing as privacy online, even with the most stringent settings enabled. Instead of posting - think of it as **publishing**.