

## Central Rivers AEA September 2019 Superintendents' Meeting

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### Consolidated Accountability and Support Application (CASA) Requirements for Superintendents

Due September 15<sup>th</sup>

- [Preschool Desk Audit – Session ID Information](#)
- [Assurances](#) (**MUST BE COMPLETED BY SUPERINTENDENT**)
- New – superintendent must sign and upload the signature page of the Cedar Labs SIF Flowdown Agreement ([required upload found here](#))

Open September 1st

**New** - [Consolidated Application for Federal Title Programs](#) (public only)

- Allocations and Transfers – Due 10/1 by Superintendent or School Business Official Only
- Consolidated Application – Due 10/15
- Resubmission of Consolidated Application for those allocated Title 1003 School Improvement funds – Due 11/15

Due October 15<sup>th</sup>

- Test Administration Information and Assurance (**MUST BE COMPLETED BY SUPERINTENDENT**) ([required upload found here](#)).
- New – superintendent must provide contact information for assessment coordinators
- New (conditional) – if the district exceeded the 1.0 cap of students assessed in a subject with the alternate assessment, the superintendent must complete and submit justification for exceeding this cap. [Alternate assessment participation data are posted here](#).

Please see the [CASA webpage](#) of the Department's website for a full list of required submissions.

Regional workshops are available to assist in completion of the Consolidated Application. [Registration information is available here](#).

### Consolidated School Improvement Plan (CSIP) Addition

This year districts will be asked to upload a professional development plan, as required by Iowa Code section 284.6. CSIP professional development plan requirements include:

- Describe how the district professional development program includes evidence based instructional strategies aligned with the district's student achievement needs and long-range improvement goals:
- Describe how the district professional development program includes instructional improvement components including student achievement data and analysis, theory, classroom demonstration and practice, technology integration, observation, reflection and peer coaching:

- Describe how the district professional development program meets the needs of individual teachers and is aligned to the Iowa Teaching Standards:
- Describe how the district professional development program includes an evaluation component that documents the improvement in instructional practice and the effect on student learning:
- Describe how the district professional development program provides access to all teachers in the district to professional development offerings:
- Please indicate the district's professional development provider(s):

The professional development plan should be completed in a document format that may be uploaded to the CSIP. The plan uploaded to the CSIP should be a brief summary of the 6 requirements listed above in a PDF format. A summary report of the status of professional development will be made available in the spring of 2020. If you have any questions, please contact Marietta Rives at [marietta.rives@iowa.gov](mailto:marietta.rives@iowa.gov)

### **Consolidated School Improvement Plan (CSIP) Goals**

The CSIP deadline is September 15<sup>th</sup>. To ensure districts and nonpublic schools are able to meet the September 15<sup>th</sup> deadline, previous goals will be accepted.

### **Iowa Learning Online (ILO) to End Services After the 2019-2020 School Year**

[Iowa Learning Online](#) (ILO), the Iowa Department of Education's initiative to expand high-quality online learning opportunities, will be available through spring semester of the 2019-20 school year. After that, districts will either need to create their own online classes or work with an approved private provider. ILO will no longer be able to provide courses after the 2019-20 school year because there is no long-term, sustainable funding source for operating the program.

Enrollment for [Fall](#) and [Spring](#) ILO courses is under way now. Also, we will be happy to work with your district regarding options for your transition to use of Department of Education-approved private providers of online courses or to your own district-developed online courses.

Thank you for allowing us to serve you and your students.

Gwen Nagle, Director

Iowa Learning Online (ILO) & State Ed Tech

Iowa Department of Education

Grimes State Office Building

515-419-3275

[gwen.nagel@iowa.gov](mailto:gwen.nagel@iowa.gov)

[www.iowalearningonline.org](http://www.iowalearningonline.org)

[www.educateiowa.gov](http://www.educateiowa.gov)

Video Connection <https://IDOE.zoom.us/j/3347595068>

### **Harassment and Bullying**

#### **Law and Definition**

Iowa Code section 280.28, defines harassment and bullying as: "Any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

1. Places the student in reasonable fear of harm to the student's person or property.
2. Has a substantially detrimental effect on the student's physical or mental health.
3. Has the effect of substantially interfering with a student's academic performance.

4. Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school."

"Trait or characteristic of the student" includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status

**Tips:**

- A formal written complaint is not needed to investigate a potential harassment or bullying situation. As soon as a school hears about a bullying and harassment incident it should be investigated. Schools should follow their bullying and harassment board policy when investigating.
- Never have the bully and the individual being bullied sit down together to discuss the issue.
- Review the district bullying and harassment definition, policy and procedures with students, staff and parents each year.

**Resources:**

[Bullying Checklist](#) - outline of district actions

**Open Enrollment Resource**

A new open enrollment resource has been added to the open enrollment webpage. The new resource is the [School District Open Enrollment Guidelines](#). It contains a billing chart. For more information please contact Sara Nickel, [sara.nickel@iowa.gov](mailto:sara.nickel@iowa.gov) (515)281-3778.

**Information from Leading, Teaching, Learning Services**

**Before and After School Programs:**

[Iowa 21<sup>st</sup> Century Community Learning](#) (TITLE IV B) Grants Application for Cohort 15 will be updated by the first week of September. Over \$6,780,000 will be awarded in this grant competition. We will have three technical assistance meetings and one virtual meeting to assist applicants with questions about applying for this federal program. The locations and dates will be posted on the 21<sup>st</sup> Century page of the IDOE website. This is a competitive application to provide afterschool and summer school programs for at-risk children. A minimum of 40% of students receiving free or reduced lunch is required to apply. In the last competition (Cohort 14), 11 awards were made to fund 25 sites serving 1,555 children with an average of 69% free and reduced lunch. A summary of the program is [available](#) on the IDOE website.

**Biliteracy Seal:**

Please find the updated [guidance on the biliteracy seal](#).

**Financial Literacy:**

Please find the updated [guidance on financial literacy](#).

**Mathematics:**

There are many instructional resources and professional learning opportunities in mathematics. The [Principles to Actions Toolkit](#) has resources focused on Effective Teaching Practices and Guiding Principles for mathematics from the National Council of Teachers of Mathematics (NCTM). These help all students

become mathematical thinkers and prepared for any career or profession. Register for the 2019 ICTM Annual [Mathematics Conference](#) on October 14, 2019 in West Des Moines. There will be opportunities for teachers to learn more about number sense, *Principles to Actions*, Desmos, mathematical discourse, and access and equity. There are also several opportunities for application on the [2019-2020 Scale-Up Mathematics Application](#) from the Governor’s STEM Advisory Council. Please peruse them and consider submitting an application.

**Science**

There are a lot of great opportunities for educators to keep moving toward implementing our Iowa Science Standards with fidelity. The [MINK Collaborative](#) is professional learning and networking with educators in Missouri, Nebraska, and Kansas. The focus of this year's online meetings will be "Using Formative Assessments to Improve Science Learning." The [Iowa Science Coaching Network](#) are webinars led by instructional coaches from Southeast Polk CSD. The webinars serve as a platform for coaches to learn about the science standards and best practices, share resources used to coach teachers and provide PD to teachers, and reflect on coaching strategies through coaching conversations and by posing questions to other coaches.

**Info**

**Social Studies: Constitution Day**

Congress enacted legislation requiring all public schools to set aside one day during the week of Sept. 17 to teach all students about the U.S. Constitution and about citizenship. This year is the 232nd anniversary of our national Constitution. While compliance is mandatory, the implementation details are left to local districts. More information, including additional Constitution Day resources, is available [here](#). If your district is planning something special to celebrate Constitution Day, contact Stefanie Wager, social studies consultant, at [stefanie.wager@iowa.gov](mailto:stefanie.wager@iowa.gov), or 515-725-7842.

**School Improvement Consultant Assignments for 2019-2020**

<p><b>Holly Barnes</b> 515-669-8157 <a href="mailto:holly.barnes@iowa.gov">holly.barnes@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Mississippi Bend AEA</li> <li>• Exempt schools assistance</li> <li>• Independent Accreditation Non-Public School Accreditation Specially Accredited Schools</li> <li>• Superintendent Notes</li> <li>• Equity</li> </ul>	<p><b>Janet Boyd</b> 515-745-3385 <a href="mailto:janet.boyd@iowa.gov">janet.boyd@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Green Hills AEA and Grant Wood AEA</li> <li>• Charter School Consultant Online Schools (CAM and Clayton Ridge)</li> <li>• Senior Year Plus</li> <li>• Equity</li> </ul>
<p><b>Buffy Campbell</b> 515-954-8651 <a href="mailto:buffy.campbell@iowa.gov">buffy.campbell@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Keystone AEA</li> <li>• Private Instruction (i.e. Home School)</li> </ul>	<p><b>Destiny Eldridge</b> 515-822-2554 <a href="mailto:Destiny.eldridge@iowa.gov">Destiny.eldridge@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Central Rivers AEA</li> <li>• Equity</li> </ul>

<ul style="list-style-type: none"> <li>• Equity</li> </ul>	
<p><b>Sara Nickel</b> 515-281-3778 <a href="mailto:sara.nickel@iowa.gov">sara.nickel@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Great Prairie AEA</li> <li>• Open Enrollment</li> <li>• Equity</li> </ul>	<p><b>Pam Spangler</b> 515-281-3427 or 515-229-6425 <a href="mailto:pam.spangler@iowa.gov">pam.spangler@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Prairie Lakes AEA and Northwest AEA</li> <li>• Contact for whole grade sharing Coordinator for feasibility studies (school district reorganization and whole grade sharing)</li> <li>• Equity</li> </ul>
<p><b>Steve Crew (admin consultant)</b> 515-326-1029 <a href="mailto:steve.crew@iowa.gov">steve.crew@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides equity / MCGF technical assistance for all AEA's.</li> <li>• Coordinates LEA focused equity site visits</li> <li>• Coordinates AEA focused equity visits</li> <li>• Assists with community college focused equity site visits</li> <li>• Section 504</li> </ul>	<p><b>Eric Heitz (admin consultant)</b> 515-281-4726 <a href="mailto:eric.heitz@iowa.gov">eric.heitz@iowa.gov</a></p> <ul style="list-style-type: none"> <li>• Monitors and provides technical assistance for Heartland AEA</li> <li>• CASA assistance</li> <li>• Differentiated Accountability</li> <li>• Equity</li> </ul>

**Resources**

- [ESSA Guidance and Allocations](#)
- [ESSA School Improvement Timeline](#)
- [Home Schooling](#)
- [Iowa Statewide Assessment of Student Progress](#)
- [School Leader Update](#)

**Annual Notes and Deadlines for Public and Nonpublic Schools**

The annual notices and deadlines for public and nonpublic schools was updated during the summer. The list includes state federal notices and deadlines. The list is divided by month. Here is a link to the [resource](#).

## September Dates to Remember

Date	Topic/Subject Matter	State/Federal Law	Contact
Even Years: 2nd Tuesday in September	Last date for an election to reorganize effective July 1.	Iowa Code 39.2(4)"c" and amended by HF692	Carla Schimelfenig <a href="mailto:carla.schimelfenig@iowa.gov">carla.schimelfenig@iowa.gov</a>
Sept. 1	New Regional Academy Application due.	281 IAC 97.4(1)"h"	Carla Schimelfenig <a href="mailto:carla.schimelfenig@iowa.gov">carla.schimelfenig@iowa.gov</a>
Sept. 1	Kindergarten and preschool students with an Individualized Education Program (IEP) open enrollment deadline.	Iowa Code 282.18(1)(a)	Sara Nickel <a href="mailto:sara.nickel@iowa.gov">sara.nickel@iowa.gov</a>
Sept. 13	Hearing request and exhibits due for the October School Budget Review Committee (SBRC) Hearing.	281-IAC 6.3(3)	Kassandra Cline <a href="mailto:kassandra.cline@iowa.gov">kassandra.cline@iowa.gov</a>
Sept. 15	Assurances	Iowa Code 256.7	<a href="#">School Improvement Consultant</a>
Sept. 15	First part of Universal Preschool Desk Audit	IAC 281-16.3; 256.11(10)(a)(1); 256C.3(3)b; 281-41/17(256B, 34CFR300)	Jennifer Adkins <a href="mailto:jennifer.adkins@iowa.gov">jennifer.adkins@iowa.gov</a>
Sept. 15	Gifted and Talented Cover Sheet and District Plan.	281-IAC 12.5(12)	Rosanne Malek <a href="mailto:rosanne.malek@iowa.gov">rosanne.malek@iowa.gov</a>
Sept. 15	Special Education Supplement (SES).	Iowa Code 291.10, IAC 281-99.2(1)	Bill Roederer <a href="mailto:bill.roederer@iowa.gov">bill.roederer@iowa.gov</a>
Sept. 15	Certified Annual Financial Report (CAR).	Iowa Code 291.10, IAC 281-99.2(1)	Denise Ragias <a href="mailto:denise.ragias@iowa.gov">denise.ragias@iowa.gov</a>
Sept. 15	If CAR, SES, or ATR is not filed today or by the deadline of an approved extension, the district will be required to submit a corrective action plan to the SBRC.	IAC 289-6.3(3)(d)	Kassandra Cline <a href="mailto:kassandra.cline@iowa.gov">kassandra.cline@iowa.gov</a>
Sept. 15 by 3 p.m. (or next workday if 15th is on a weekend/holiday)	National School Lunch Program (NSLP) meal claims must be entered.		Patti Harding <a href="mailto:patti.harding@iowa.gov">patti.harding@iowa.gov</a>
Sept. 15	Date by which a student must be at least 5 years old to be counted for certified	Iowa Code 282.3	Margaret Hanson <a href="mailto:margaret.hanson@iowa.gov">margaret.hanson@iowa.gov</a>

Date	Topic/Subject Matter	State/Federal Law	Contact
	enrollment if enrolled on Oct. 1.		Rachel Kruse <a href="mailto:rachel.kruse@iowa.gov">rachel.kruse@iowa.gov</a>
Sept. 15	Mentoring and Induction.	Iowa Code 284.5	Marietta Rives <a href="mailto:marietta.rives@iowa.gov">marietta.rives@iowa.gov</a>
Sept. 15	Annual Transportation Report (ATR) due.	Iowa Code 285.1, IAC 281-99.2(1)	Max Christensen <a href="mailto:max.christensen@iowa.gov">max.christensen@iowa.gov</a>
Sept. 15	Comprehensive School Improvement Plan (CSIP).	Iowa Code 256.7	<a href="#">School Improvement Consultant</a>
Sept. 16	National School Lunch Program (NSLP) Annual financial Report for nonpublic and Residential Child Care Institutions (RCCIs) are due.		Patti Harding <a href="mailto:patti.harding@iowa.gov">patti.harding@iowa.gov</a>
Sept. 30	Parent Notification of Open Enrollment.	281-IAC 17.3	Sara Nickel <a href="mailto:sara.nickel@iowa.gov">sara.nickel@iowa.gov</a>
Sept. 30	Facilities, Bond, Physical Plant and Equipment Levy (PPEL), Elections and Sales Tax Data Collection due.	Iowa Code 256.9(19), IAC 281-99.2(1)	Rob Olsen <a href="mailto:rob.olsen@iowa.gov">rob.olsen@iowa.gov</a>
Sept. 30	First Quarter Claims due for Secondary Perkins Grants.		Pat Thieben <a href="mailto:pat.thieben@iowa.gov">pat.thieben@iowa.gov</a>

It is the policy of the Iowa Department of Education not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, gender, disability, religion, age, political party affiliation, or actual or potential parental, family or marital status in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681–1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

If you have questions or grievances related to compliance with this policy by the Iowa Department of Education, please contact the legal counsel for the Iowa Department of Education, Grimes State Office Building, Des Moines, IA 50319-0146, telephone number 515/281-5295; or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661, telephone number 312-730-1560, fax 312/730-1576, e-mail: [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov)