



AEA Superintendent Report – May 2019

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Helpful Hints for School Administrators and HR Directors

Bookmark [this link](#) for important information about Iowa license types, BEDS information, and other important information for school administrators and HR directors.

New Online Licensure System

Email
Password
Log in
[Forgot your password?](#) [Not a member?](#)

Make sure you click "not a member" to begin if you have not applied since 3/18/19, as you need to set up an account in this new software system.

Submit applications 6-8 weeks prior to an expiration date (or prior to when a new license is needed). Background checks can take 4-6 weeks, in addition to the time our office needs to process the request. Educators cannot remain in the classroom, even if their materials have been submitted, if their license expires.

All fees are non-refundable as per Iowa Administrative Code 282—12.7(272). Do not submit payment unless you are certain your application and fees are correct.



Teachers on an initial license must wait until **after the last day of school** to apply for their standard license once they have met the experience requirement. Applications received early will not be processed. School administrators should not sign their portion of the application form if it is submitted early. If the initial license expires before the last day of school, there is a \$25 extension available.

2019 Legislation News

Legislation that has passed:

[SF 304](#) removes the licensure sanction for defaulting on a student loan.

[SF159](#) will allow the Iowa Department of Education to set scores for the required assessments (Praxis II, edTPA) and for the BoEE to issue a one-year non-renewable initial license to an applicant who has not passed the required assessment, if they have a position offer after a good-faith search. **Rules still need to be in place before applicants can utilize this new licensure option – potentially late summer 2019.**



Legislation that is waiting for the governor's signature:

[SF 319](#) will allow peace officers to teach the driving portion of driver's education.

[HF 731](#) will change the mandatory reporter trainings for child and dependent adult abuse to one hour each every three years, and the trainings will be approved by DHS.

[HF 637](#) will require districts to file mandatory reporting ethical violations within 30 days of the disciplinary action.

Conditional Licensure

The **Class B License** is valid for two school years and may be issued under the following conditions:

- The person is the holder of a valid Iowa license with one or more endorsements and is seeking to obtain some other endorsement
- The employer requests the Class B be issued due to an official position offer
- The individual seeking this endorsement has completed at least two-thirds of the requirements or one-half in a shortage area.

The **Executive Director Decision License** is valid for one school year and may be issued under the following conditions:

- The person is the holder of a valid Iowa license with one or more endorsements and is seeking to obtain some other endorsement
- The employer requests the Executive Director Decision license be issued
- The employer verifies the diligent search to find a fully licensed teacher for the position

Coaching – Which License?

The BoEE offers a variety of pathways to become a licensed coach. Below is a chart that will show the best pathway for both licensed teachers and non-licensed teachers.

Licensed teachers

Non-licensed teachers

<p>Coaching Endorsement</p> <p>For licensed teachers only</p> <p>Must be five college semester hour credits in specific areas</p> <p>Added as an endorsement on a teaching license</p> <p>Renews automatically with teaching license renewal</p>	<p>Class B Conditional License</p> <p>For licensed teachers only</p> <p>Good choice if coaching authority is needed before coursework can be completed</p> <p>Teachers then have two years to take coursework for <u>either</u> the coaching endorsement or the coaching authorization</p>	<p>K-12 Coaching Authorization</p> <p>For licensed teachers or non-teachers</p> <p>Requires 55 clock hours of coursework (college semester hour credit is not required)</p> <p>Separate authorization</p> <p>Separate renewal requirements</p>	<p>Transitional Coaching Authorization</p> <p>For non-teachers only</p> <p>Requires a diligent search and approval by a district</p> <p>Applicants first complete a short course on ethics, concussion training, and mandatory reporter training</p> <p>Applicant has one year to complete the full coaching authorization course</p>
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www.coaching.iowa.gov

Troops to Teachers



The Troops To Teachers program assists transitioning service members by providing financial assistance as they choose their pathway to become a teacher. Please feel free to pass this information along to any veteran who may be interested in becoming a teacher.

More information: - click [Troops To Teachers](#)

Contact:

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NASDTEC Clearinghouse



We can agree that an educator has no greater responsibility than keeping students safe.

Most districts conduct criminal background checks, but are not aware that there is important information

missing from their screening process.

Educator misconduct cases are prosecuted through administrative hearings and if there are no criminal charges a criminal background check will not alert the district of an applicant's past professional misconduct. This is especially an issue when the person is applying for a position that does not require a license and therefore not screened by the state licensing agency.

For over 25 years state licensing agencies have depended on the Clearinghouse to determine if adverse actions have been taken against any license of in-state educators, as well as out-of-state applicants. Now local school districts have access to the Clearinghouse.

Here is a short but informative video that provides a great overview of the Clearinghouse: <https://vimeo.com/327091275>

For additional information on the LEA Clearinghouse, please [click here](#).