

**CENTRAL RIVERS AEA BOARD OF DIRECTORS WORK SESSION**  
**1521 Technology Parkway – Cedar Falls, Iowa**  
**September 6, 2017 – 4:30 p.m.**

**CALL TO ORDER – WORK SESSION**

Board President, Dr. Debra Rich called the Central Rivers AEA Board of Directors Work Session to order at 4:35 p.m. Board members present were: Bryan Burton; Dennis Craun, Jr.; David Giese entered the Work Session at 4:40 pm; Maureen Hanson; Dr. Darshini Jayawardena entered the Work Session at 4:42 pm; Roberta Kraft-Abrahamson joined via Zoom at 4:38 pm and left the Work Session at 4:43 pm; and Dr. George North. Absent was Richard Vande Kieft. Also present were Sam Miller, Chief Administrator; and Lori Thomas, Board Secretary.

**WORK SESSION – CHIEF ADMINISTRATOR’S PD PLAN**

Sam Miller explained to the Board his new professional development plan format that will allow for improved feedback to be shared with the Board. His plan will be similar to the type of PD plan that Cabinet members and other administrators are evaluated by. Sam shared with the Board his progress to date regarding his goals.

Sam has been instrumental in implementing Lead, Inspire, Innovate, the professional learning series for educators. He is working at bringing in nationally known speakers to the monthly Superintendents’ Meetings in order to better impact district leadership. Sam is overseeing the development and implementation of MTSS, which is designed to meet the behavior and mental health needs of students. Sam is continuing to lead a positive culture in the Agency through increased visibility and communication with all employees, as well as LEAs.

Along with participating in all Lead, Inspire, Innovate professional development, Sam is attending regional and national conferences in order to increase his learning and develop himself further in order to continue to lead by example. Sam will continue to keep the Board apprised of his ongoing progress in all goal areas.

**ADJOURNMENT**

**Respectfully Submitted,**

Lori Thomas, Central Rivers AEA Board Secretary

Dr. Debra Rich, Central Rivers AEA Board President

**CENTRAL RIVERS AEA BOARD OF DIRECTORS MEETING**  
**1521 Technology Parkway – Cedar Falls, Iowa**  
**September 6, 2017 – 6:00 p.m.**

**CALL TO ORDER – WELCOME VISITORS**

Board President, Dr. Debra Rich called the Central Rivers AEA Board of Directors Meeting to order at 6:07 p.m. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. Darshini Jayawardena, Dr. George North, and Richard Vande Kieft. Absent was Roberta Kraft-Abrahamson. Others present were Sam Miller, Chief Administrator; Lori Thomas, Board Secretary; Karl Kurt, Assistant Chief Administrator; David Nicholson, Chief Financial Officer; Beth Strike; Dr. Julie Davies; Dr. Mary Stevens; Amy Knupp; Dr. Jon McKenzie; Dr. Jerry Schnabel; and Rod Ball.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Dr. George North and seconded by Bryan Burton to approve the agenda as presented. Motion carried unanimously.

**REVIEW AND APPROVAL OF CONSENT AGENDA**

A motion was made by Maureen Hanson and seconded by David Giese to approve the consent agenda as presented. Motion carried unanimously.

**PROGRAM REVIEW: MTSS**

Dr. Mary Stevens presented information regarding the development of a MTSS framework for supporting social, emotional, behavioral and mental health needs of students. The goal is to center strong leadership with the following foundational themes: empathetic learning environments, access resources through community partnerships, focus on learner evidence, and promote youth engagement in school and community. Dr. Stevens gave credit to Amy Moine, Director of Professional Learning for her work on helping develop the professional learning opportunities for MTSS.

**EARLY RETIREMENT INCENTIVE PROGRAM**

The Early Retirement Incentive Program was approved on a motion by David Giese and seconded by Bryan Burton. Motion carried unanimously.

**BOARD POLICY 205.1**

Board Policy 205.1 was approved on a motion by Maureen Hanson and seconded by Bryan Burton. Motion carried unanimously.

**SELECT THE 2017-18 CENTRAL RIVERS AEA DELEGATE AND ALTERNATIVE TO IASB**

Richard Vande Kieft was selected as the delegate to IASB, David Giese was selected as the alternate, and David Giese was selected as the Legislative Action Network representative on a motion by Maureen Hanson and seconded by Bryan Burton. Motion carried unanimously.

## **CERTIFIED ANNUAL REPORT**

The Certified Annual Report was accepted as a draft on a motion by Dr. George North and seconded by Richard Vande Kieft. Motion carried unanimously.

## **IOWA ONLINE PROFESSIONAL DEVELOPMENT SYSTEM AGREEMENT**

The first amendment to the Iowa Online Professional Development System Agreement was approved on a motion by David Giese and seconded by Bryan Burton. Motion carried unanimously.

## **REPORTS TO/FROM THE BOARD**

### **Dr. Jerry Schnabel's Report**

Jerry shared that moving Media to the Marshalltown office went well and he recognized Cheryl Carruthers, Deb Culp, and the Media staff for their hard work. Jerry reported that the longer routes are working well.

### **Dr. Jon McKenzie's Report**

Jon reported that the Every Student Succeeds Act (ESSA) has replaced No Child Left Behind program. Input is still being collected by the Iowa Department of Education and Jon will share future updates.

### **Dr. Julie Davie's Report**

Julie shared that there were 150 educators attending both the two sessions presented by George Couros today and Manny Scott will be presenting on October 4<sup>th</sup>. These speakers are part of the Lead, Inspire, Innovate series.

### **Beth Strike's Report**

Beth shared the news that the agency was recognized with an Award of Excellence for two public relations entries. She also shared the PSA video that was developed with Grant Wood AEA and the Iowa AEA system.

### **Karl Kurt's Report**

Karl reported to the board that there was an overwhelming consensus among staff that the All-Staff meeting was a great success and many positive comments regarding staff being under one roof in Cedar Falls were heard.

### **Sam Miller's Report**

Sam shared the news that Brent Siegrist, Executive Director of Iowa's AEAs will be retiring in December of this year. Tom Lane, AEA Legislative Liaison will serve in Brent's role until his planned retirement in June 2018. Sam invited the Board to attend the Open House on September 8, 2017. He shared that the November Board Meeting will be held in the Marshalltown office in order for the Board to take a tour and see the new renovations.

**ADJOURNMENT**

The meeting was declared adjourned at 8:00 p.m. by President Dr. Debra Rich on a motion by David Giese and seconded by Dr. George North. Motion carried unanimously.

**Respectfully Submitted,**

Lori Thomas, AEA 267 Board Secretary

Dr. Debra Rich, AEA 267 Board President