

AEA 267 BOARD OF DIRECTORS' MEETING
AEA 267 Cedar Falls Conference Center
3712 Cedar Heights Drive, Cedar Falls IA
September 7, 2016

CALL TO ORDER-WELCOME VISITORS

Chief Administrator Sam Miller called the AEA 267 Board of Directors' work session to order at 4:30 p.m. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, and Richard Vande Kieft. Board President Dr. Debra Rich arrived at 4:35 p.m. Absent: Dr. Darshini Jayawardena. Also in attendance was Lori Thomas, Board Secretary.

WORK SESSION

Sam Miller shared with the board the progress to date on his professional development plan. Sam has implemented the Regional Administrator delivery model, which is exceeding his expectations. The transition has been efficient and a consistent message is being delivered across our regions. Sam is communicating his vision for a positive climate and culture to all staff members and this is being well received.

Sam will continue to work with the board regarding options for a long-term plan for our facilities and is working with the Administrative Cabinet on maintaining an adequate solvency ratio. Sam shared that Beth Strike is working to promote agency services in her new role as the director of Creative Services. He and Beth are also ensuring that all agency decisions are communicated to staff in a timely manner.

Sam, along with administrative staff have started meeting with district leaders on cycle visits to ensure districts' needs are being met by the agency. He is scheduling meetings with legislators to proactively advocate on behalf of AEAs and public education. The AEA Advisory Committee will meet several times this year to better engage in conversation and receive more input from our LEA partners.

The work session was adjourned at 5:30 p.m.

CALL TO ORDER-WELCOME VISITORS

President Dr. Debra Rich called the regular meeting of the AEA 267 Board of Directors to order at 6:05 p.m. on a motion by David Giese and seconded by Dr. George North. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Dr. Darshini Jayawardena attended via Zoom for the majority of the meeting. Also in attendance were: Sam Miller, AEA 267 Chief Administrator, Karl Kurt, AEA 267 Asst. Chief Administrator/Director of Human Resources, and Lori Thomas, Board Secretary.

Also present were: Dr. Jerry Schnabel, Dr. Mary Stevens, Beth Strike, Dr. Jon McKenzie, David Nicholson, Tiffany Schmitt, AEA 267 Video Production Specialist, Lindsay O'Regan, AEA 267 Graphic Designer, and Jim O'Regan. Dr. Julie Davies attended via Zoom and Barb Oelberg via Polycom.

REVIEW AND APPROVAL OF AGENDA

There were no changes to the agenda and Board President Rich declared it approved on a motion by David Giese, seconded by Bryan Burton. Motion carried.

REVIEW AND APPROVAL OF CONSENT AGENDA

The consent agenda was approved on a motion by Maureen Hanson and seconded by David Giese. Motion carried.

PROGRAM REVIEW: CREATIVE SERVICES

Beth Strike, Director of Creative Services and two of her team members, Tiffany Schmitt and Lindsay O'Regan shared with the board the many services offered by Creative Services. The new AEA 267 Public Service video, "What AEA 267 Does for Me" was presented to the board. Tiffany and Lindsay spoke to the board about several of their collaborative projects including: motion graphics, video clips, and discs used for duplication. During the question and answer segment, Beth explained to the board that AEA 267 is not for profit and our services are very inexpensive for schools. Sam shared that we are looking at working with other AEAs to provide even more services to our LEA partners. The board thanked Beth and her team for their hard work.

APPROVAL OF THE EARLY NOTIFICATION INCENTIVE PLAN FOR 2016-17

The incentive plan for certified and administrative staff was approved on a motion by Roberta Kraft-Abrahamson and seconded by Bryan Burton. Motion carried.

APPROVAL OF THE RECIPROCAL TRANSPORTATION AGREEMENTS WITH LOCAL SCHOOL DISTRICTS FOR 2016-17

The reciprocal transportation agreements with local school districts served by AEA 267 were approved on a motion by David Giese and seconded by Bryan Burton. Motion carried.

SELECTION OF THE BOARD DELEGATE AND ALTERNATE TO THE IASB DELEGATE ASSEMBLY FOR 2016-17

Richard Vande Kieft was selected to continue as the AEA 267 board delegate for 2016-17 on a motion by Bryan Burton, seconded by Roberta Kraft-Abrahamson. Dr. George North was selected to continue as the alternate delegate for 2016-17 on a motion by Maureen Hanson, seconded by David Giese. David Giese was selected to continue as the board's Legislative Action Network representative on a motion by Bryan Burton and seconded by Richard Vande Kieft. All three motions carried.

REPORTS TO/FROM THE BOARD:

Dr. Jerry Schnabel's Report:

Jerry shared information on districts using the ICN instead of going through AEA 267 for their services. This is less expensive for the school districts. Whereas last year 19 districts used our services, this year the number has dropped to twelve.

Dr. Mary Stevens' Report:

Mary shared that the regional administrators are excited for the new integrated way of delivering services to schools. Mary shared updates on Specially Designed Instruction (SDI) for students with disabilities. Instruction is tied to Iowa Core and designed to focus on the student's specific needs in a consistent manner throughout the process.

Dr. Julie Davies' Report:

Julie shared information regarding the C-Plan workshop and the Teacher Leadership workshops being held with Diane Sweeney. One hundred nineteen teachers have attended the Teacher Leadership workshop, along with 58 administrators who are supporting their teachers.

Dr. Jon McKenzie's Report:

Jon updated the board on Differentiated Accountability. He talked about the FAST Assessments which are focusing on K-6 Literacy at this time. Sharing information about Smarter Balance, Jon told the board that 32% of students scored at a college readiness level in 17 states. This is the last year of Iowa Assessments being used.

David Nicholson's Report:

David shared that the Certified Annual Report is not quite ready at this time. The due date is September 15, 2016 and the agency will meet the deadline.

CLOSED SESSION PURSUANT TO IOWA CODE SECTION 21.5.1 (J)

The board went into a closed session to discuss purchase of property pursuant to Iowa Code Section 21.5.1 (j) on a motion by David Giese and seconded by Roberta Kraft-Abrahamson. Roll call vote: Ayes - Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Motion carried and the board went into closed session at 6:58 p.m.

RETURN TO OPEN SESSSION

The board returned to open session on a motion by David Giese and seconded by Dr. George North. Roll call vote: Ayes - Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Motion carried and the board returned to open session at 7:30 p.m.

ADJOURNMENT

The September 2016 board meeting was declared adjourned by President Rich at 7:31 p.m. on a motion by David Giese and seconded by Roberta Kraft-Abrahamson. Motion carried

Respectfully Submitted,



Lori Thomas, AEA 267 Board Secretary



Dr. Debra Rich, AEA 267 Board President