

AEA 267 BOARD OF DIRECTORS' MEETING
AEA 267 Cedar Falls Conference Center 3712
Cedar Heights Drive, Cedar Falls IA
November 2, 2016

CALL TO ORDER

Board President Dr. Debra Rich called the regular meeting of the AEA 267 Board of Directors to order at 6:04 p.m. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Absent was Dr. Darshini Jayawardena. Also in attendance were: Sam Miller, AEA 267 Chief Administrator, Karl Kurt, AEA 267 Asst. Chief Administrator/Director of Human Resources, and Lori Thomas, Board Secretary.

Others present included: Dr. Jerry Schnabel, Dr. Mary Stevens, David Nicholson, Beth Strike, Dr. Jon McKenzie, Greg Koppes, Judy Moser, Justin Stockdale, Dan Levi, and Chris Fischels. Barb Oelberg attended via Polycom.

REVIEW AND APPROVAL OF AGENDA

There were no changes to the agenda and Board President Dr. Debra Rich declared it approved on a motion by Bryan Burton and seconded by Dr. George North. Motion carried.

REVIEW AND APPROVAL OF CONSENT AGENDA

The consent agenda was approved on a motion by David Giese and seconded by Maureen Hanson. Motion carried.

REALTOR CONTRACTS FOR SERVICES

Chris Fischels, VP Commercial Broker with Sulentic-Fischels Commercial Group presented the board with the contracts regarding the sale of the three buildings located on the AEA 267 Cedar Falls Campus. The Realtor Contracts for Services were approved on a motion made by Dr. George North and seconded by Roberta Kraft-Abrahamson. Motion carried unanimously.

LEVI ARCHITECTURE CONTRACT FOR SERVICES

Dan Levi of Levi Architecture shared information regarding the remodel of the Pipac Center. The Architecture Contract for Services was approved on a motion made by Richard Vande Kieft and seconded by Bryan Burton. Motion carried unanimously.

PROGRAM REVIEW: REGIONAL ADMINISTRATOR MODEL

Judy Moser and Justin Stockdale, AEA 267 Regional Administrators shared their experiences with the new integrated services model, citing great district feedback and support from AEA 267's Administrative Cabinet. Both Judy and Justin shared that the new model is working well in the districts they serve.

PRIVATE PLACEMENT ENGAGEMENT LETTER WITH PIPER JAFFRAY & CO

David Nicholson presented the board with information regarding the need for a representative for the proposed private placement to secure funding. The Private Placement Engagement Letter with Piper Jaffray & Co was approved on a motion by Richard Vande-Kieft and seconded by Roberta Kraft-Abrahamson. Motion carried unanimously.

SET PUBLIC HEARING FOR BORROWING OF FUNDS

A Public Hearing for borrowing of funds was set for Tuesday, November 22, 2016 at 5:30 p.m. on a motion by Maureen Hanson and seconded by Bryan Burton. Motion carried unanimously.

PLAYBOOK

The Playbook was approved on a motion by Maureen Hanson and seconded by Bryan Burton. Motion carried unanimously.

BOARD POLICIES: 400 SERIES (PERSONNEL)

The 400 Series (Personnel) of board policy were approved on a motion by David Giese and seconded by Roberta Kraft-Abrahamson. Motion carried unanimously.

REPORTS TO/FROM THE BOARD:

Dr. Jerry Schnabel's Report:

Jerry thanked the board for moving forward on the purchase of the Pipac Center.

Dr. Mary Stevens' Report:

Mary shared the news that Melissa Ford, AEA 267 School Social Worker was selected as School Social Worker of the Year. Board member Roberta Kraft-Abrahamson was awarded this honor 15 years ago while employed with AEA 267.

Karl Kurt's Report:

Karl shared results of the Administrative Team's cycle visits to school districts. These visits have been an opportunity to learn what the agency is doing well and in what areas the districts would like additional support.

Board Reports:

Dr. George North shared regarding his visits with district board meetings and feels that districts are not taking advantage of agency services. His hope is the new RA model will change this fact.

Roberta Kraft-Abrahamson shared details of her visit with North Iowa CSD's board, which she attended with Dr. Beverly Plagge. Roberta praised the unique way Dr. Plagge presented our services to their board and reported that the district has a high level of trust in AEA 267's services and in Dr. Plagge.

ADJOURNMENT

The November 2, 2016 board meeting was declared adjourned by President Dr. Debra Rich at 7:40 p.m. on a motion by Roberta Kraft-Abrahamson and seconded by Bryan Burton. Motion carried.

Respectfully Submitted,

Lori A. Thomas

Lori Thomas, AEA 267 Board Secretary

Debra Rich

Dr. Debra Rich, AEA 267 Board President