

AEA 267 BOARD OF DIRECTORS' MEETING
AEA 267 Cedar Falls Conference Center
3712 Cedar Heights Drive, Cedar Falls IA
August 10, 2016

CALL TO ORDER-WELCOME VISITORS

President Dr. Debra Rich called the regular meeting of the AEA 267 Board of Directors to order at 6 p.m. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Absent: Maureen Hanson and Dr. Darshini Jayawardena. Also in attendance were: Sam Miller, AEA 267 Chief Administrator, Karl Kurt, AEA 267 Asst. Chief Administrator/Director of Human Resources, and Lori Thomas, Board Secretary.

Also present were: Dr. Julie Davies, Dr. Jerry Schnabel, Dr. Mary Stevens, Beth Strike, Dr. Jon McKenzie, David Nicholson, Rod Ball, Barb Oelberg via Polycom, and Jane Miller, Associate from StruXture Architects.

REVIEW AND APPROVAL OF AGENDA

There were no changes to the agenda and Board President Rich declared it approved on a motion by David Giese, seconded by Bryan Burton. Motion carried.

REVIEW AND APPROVAL OF CONSENT AGENDA

The consent agenda was approved on a motion by Richard Vande Kieft and seconded by Dr. George North. Motion carried.

PROGRAM REVIEW: FACILITY STUDY – STRUXTURE ARCHITECTS

Jane Miller, an associate from StruXture Architects presented the board with the final results of the AEA 267 Facility Study. Ms. Miller explained her company's research methods, the data collected, and presented the options StruXture arrived at due to their findings. The board asked for clarification on several issues, which Ms. Miller and Sam Miller answered to the board's satisfaction. Sam Miller stressed the fact that this study is for the purpose of presenting options, not recommendations to the board. The board expressed their gratitude to the facility committee that included: AEA 267 staff, along with board members David Giese, Dr. George North, and Richard Vande Kieft and a team from StruXture Architects for their dedication and hard work on this project. The board accepted the facility study on a motion made by Richard Vande Kieft and seconded by David Giese. Motion carried.

APPROVAL OF THE SERVICES AGREEMENT WITH JUICEBOX INTERACTIVE

The agreement with Juicebox Interactive was approved on a motion made by Bryan Burton and seconded by Dr. George North. Motion carried.

APPROVAL OF THE SERVICES AGREEMENT WITH MJ CARE, INC., FOR 2016-17

The agreement for billing services with MJ Care, Inc., was approved on a motion made by Richard Vande Kieft and seconded by Roberta Kraft-Abrahamson. Motion carried.

APPROVAL OF LEASE AGREEMENT WITH LUTHERAN SERVICES FOR 2016-17

The lease agreement with LSI was approved on a motion made by Dr. George North and seconded by Bryan Burton. Motion carried.

APPROVAL OF EDUCATIONAL AGREEMENT WITH FOUR OAKS FOR 2016-17

The educational agreement with Four Oaks Family and Children's Services was approved on a motion made by Dr. George North and seconded by David Giese. Motion carried.

REPORTS TO/FROM THE BOARD:

Dr. Jerry Schnabel's Report:

Jerry shared the video *What AEA 267 Does For Me*. The board thanked Beth Strike and her team for the wonderful job they did producing this video.

Dr. Mary Stevens' Report:

Mary reported that she has hired six new team representatives, four speech-language pathologists, two speech-language assistants, one audiometrist, one occupational therapist, and one early childhood educator.

Dr. Julie Davies' Report:

Julie reported that the new statewide professional development registration is set for a January 1, 2017 release date. Over 100 educators recently attended a reading workshop, which was a great success. Julie shared that she has hired five new consultants, with three holding doctorate degrees.

Dr. Jon McKenzie's Report:

Jon shared that 75 people from six districts are involved in assessment training. These trainings will continue for large-scale assessment.

Karl Kurt's Report:

Karl reported that the new staff orientation was a success and thanked the HR staff for their involvement.

Sam Miller's Report:

Sam shared the news that Dr. Monte Selby who was scheduled to speak at the All Staff Meeting was unable to obtain a flight to Iowa. Sam is working on securing an alternate speaker for the event.

CLOSED SESSION PURSUANT TO IOWA CODE SECTION 21.5.1 (J)

The board went into a closed session to discuss purchase of property pursuant to Iowa Code Section 21.5.1 (j) on a motion made David Giese and seconded by Bryan Burton. Roll call vote: Ayes - Bryan Burton, Dennis Craun, Jr., David Giese, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Motion carried and the board went into closed session at 7:35 p.m.

RETURN TO OPEN SESSION

The board returned to open session at 8:20 p.m. on a motion made by David Giese and seconded by Roberta Kraft-Abrahamson. Roll call vote: Ayes - Bryan Burton, Dennis Craun, Jr., David Giese, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Motion carried.

CHIEF'S UPDATE

Sam Miller reported on his upcoming meetings with state legislators, strategic planning, and the need for the agency to have a culture of oneness. Sam would like the three locations to be seen as one agency, not three separate entities. Sam's plan includes promoting a culture that is team orientated with staff having a sense of pride in the agency.

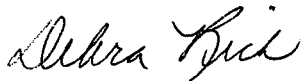
ADJOURNMENT

The August 2016 board meeting was declared adjourned by President Rich at 8:27 p.m. on a motion by Bryan Burton and seconded by David Giese.

Respectfully Submitted,



Lori Thomas, AEA 267 Board Secretary



Dr. Debra Rich, AEA 267 Board President