

Bereavement Leave

Up to five (5) days of leave shall be granted at any one time in the event of death of an employee's spouse, child, son-in-law, daughter-in-law, parent, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandparents, grandchildren, niece, nephew, including equivalent step family members, and any other member of the immediate household. Under extenuating circumstances, an additional five (5) days may be granted by the Administrator, not subject to grievance.

Employees shall be granted sufficient time to attend the funeral services not exceeding one (1) day in the event of death of a friend or relative outside the employee's immediate family as defined in the paragraph above. Additional time may be granted depending on circumstances.

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