

## Background Check Guidelines

01/16/2014

Group	Description	New Hire	Existing Employee
Classified	Classified (most staff)**	4 point check	4 point check
	Bus Drivers**	4 point check	4 point check
	Licensed Paras*	4 point check	4 point check
NUSS	Non-Union (most staff)**	4 point check	4 point check
	School Business Officials* (**)	5 point check	4 point check
ADM	Administration*	4 point check	4 point check
Certified	Certified-Initial License*	No check	4 point check
	Certified-Standard Master or SPR (includes nurses)*	5 point check	4 point check
	Certified-Perm Professional	5 point check	4 point check
Sub	Long Term Subs**	No check	No re-check

\* denotes individuals who are checked by the BOEE during re-licensure

\*\* denotes those that do not have a 279 contract

Reviewed: 11-2-16